

Cornerstones of Care

Registered Nurse

Gillis Campus

Cornerstones of Care seeks caring and professional people who share our desire to nurture children and families.

Cornerstones of Care is an Equal Opportunity Employer. All employment opportunities require Post-Offer Drug Screen and Background Checks. You must be at least 21 years of age to be employed by Cornerstones of Care or by Cornerstones of Care agencies due to licensing requirements.

Benefits include medical, dental, vision, life, AD&D, long-term disability, and 401(k) plans, as well as an employee assistance program and cafeteria plan for pre-tax child care and medical reimbursement expenses.

Cornerstones of Care also offers its employees development opportunities through leadership training program, computer software classes, and an inter-agency transfer policy that allows employees to move to another agency while retaining tenure and benefits.

Gillis - For Children and Families since 1870

Located at 8150 Wornall Road, Kansas City MO 64114

Gillis' mission is helping Kansas City's at-risk children and families become contributing members of the community - with education, counseling and social services. Gillis offers a comprehensive range of services designed to improve the lives of at-risk children and families.

Specific Duties:

1. **Service Responsibilities:** Responsible for the health needs of the children in the residential, family focus, and day treatment programs. Assess health needs and provide appropriate nursing care as indicated for residential, family focus and day treatment children. Track vision and hearing of all children in conjunction with educational staff with medical and appliances follow-ups as needed. Provide for the immunizations of the residential and family focus children and keep residential, family focus and day treatment children's immunization records current in child's main file. Schedule periodic physicals, lab work and dental examinations for residential and family focus children. Schedule medical and dental care on behalf of the residential and family focus children making clinic appointments and maintaining contact with medical personnel as needed. Transport the children to medical appointments whenever possible, in conjunction with the CNAs. Oversee the psychotropic medications (as prescribed by the Psychiatric Consultant) and medications prescribed for specific medical problems for residential and family focus children. Supervise the CNA/CMTs in the administration and packaging visit medications for all residential and family focus children. Use best practice nursing judgment in administering other medication according to standing orders approved by the Psychiatric Consultant, and in keeping with policies of Pharmaceutical Consultant. Schedule the review of medications for each child receiving medication, with the Psychiatric Consultant and provide weekly summary of medical needs for medical and treatment reviews. Order supplies needed for health needs and medications with the approval of the supervisor. Maintain first aid supplies in each cottage, administration, school, off campus offices, community based staff, vehicles, maintenance, and art room. Maintain contact with various hospitals, private physicians, medical supply companies, and pharmacist consultants, as needed to insure optimum care of the children. Consult with therapist and communicate with family and case managers about significant health concerns of residents. When a child is discharged from Gillis, provide a comprehensive report of the child's medical history during placement to the therapist for inclusion in discharge summary. Obtain and coordinate appropriate consent forms for administration of day treatment medications. Supervise the reception, documentation and administration of day treatment medication. Maintain and document day treatment boys' immunization records. Prepare annual immunization report for Health Department (includes day treatment and residential records).

continued

Closing Date: DATE: 8/2/2010

How to Apply: Submit resume to David.Janssens@gillis.org, or fax to 816.508.3535



Administrative Office:
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Kansas City MO 64112
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generalinfo@cornerstonesofcare.org
www.cornerstonesofcare.org

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2. **Organizational Responsibilities:** Provide medication technologist training (Med Tech) for the staff in conjunction with the in-service training plans. Shall provide health education on an individual and/or group basis, including first aid training. Participate in the in-take process, Planning Reviews, planning of care of the child while in residence, and discharge planning. Consult physicians on a regular basis to make sure medical plans are carried out. Oversee medication administrations. Be prepared to give physicians any feedback needed in planning treatment for the children. Keep the Program Director of Residential Services and Clinical Staff informed of special problems and needs of the children as related to the total treatment of the child. Maintain current health record on each child and submit monthly documentation. Participate in in-service training, either within the facility, outside or both. Work directly with the kitchen staff, youth care employees, teachers and primary therapist to relay recommendations from specific doctors and communicate about general health care needs. h. Administer, read, and document TB test to staff. Responsible for keeping medical/nursing policies up to date. Maintain enrollment of MC+ programs, Children's Division surveys and billing. Keep child's main file updated and compile all medical data into main file. Work with nurses from other Missouri Child Care Association agencies and attend periodic meetings in Jefferson City, to work in conjunction with other agencies.

Qualifications: Registered Nurse with current Missouri license to practice. Experience in supervision of direct services staff. Preferably some experience in the area of psychiatric nursing of children. Must be knowledgeable in behavior management and child development. Be able to read, write, and report legibly in all required reporting systems. Be able to restrain, subdue, carry, or protect oneself from the attacks of a child out of control, between the ages of five and eighteen, without harming the child. Demonstrate computer proficiency, specifically with Microsoft Word, Excel, Outlook and PowerPoint as well as with the Internet and Profiler. Be able to pass specialized training in TCI Program, First Aid, and be certified after the training. Must have valid driver's license and be insurable by agency insurance carrier. Has never been convicted of assault, sex crimes or child abuse, or a crime that would adversely impact on ability to work as part of Gillis' treatment team.